

Good Morning Sanford Creek Families,

Track-Out has come to an end and I hope each of our Blue Jay families had a great break. We have been busy preparing for the return of students and are so excited to see them! With that, we know there is a lot on your mind as WCPSS approaches the transition from remote learning to in-person learning next week. This Principal Update is designed to give you the information you need whether your student is coming to Sanford Creek or remaining virtual for the first semester.

Week of Oct 19: Monday, Tuesday, Wednesday, and Thursday are live learning days at home for students (following the same daily schedule as before track-out).

Friday 10/23 is a remote learning day. No live instruction and all students who complete assignments in their Google classroom will be counted present.

Material Distribution for Quarter 2 will take place in the BACK BUS LOOP on **Tuesday (10/20 from 10am-2pm) and Wednesday (10/21 from 12pm-6pm).**

Families of students in Plan B and VA should make plans to pick up materials during this time. If you cannot make the assigned time, please connect with your child's teacher.

Materials Include:

- Set of 5 student masks
- Earbuds
- Personal Whiteboard
- 2nd quarter instructional materials
- Carpool Tag (if requested)
- SCE "Tuesday Folder"
- Art supplies for VA students
- Bookbag Tag for Plan B students (see below)

Virtual Meeting with SCE Administration & More – Tuesday @ 6pm

On Tuesday evening (10/20) from 6-7pm, SCE will host a virtual **parent meeting**. We will set the expectations for returning to campus, share parent tips to prepare for you and your child to transition, and answer questions for families with students in Plan B. *Virtual Academy parents are welcome to attend, but the focus will be on the transition that will occur for students arriving to campus for the first time in October and November.*

Here's the Google Meet Information:

meet.google.com/jun-cvhh-bwe

If the meeting is full, please use the Live Stream Option:

<https://stream.meet.google.com/stream/e1501513-4acf-4319-a82c-e0e91cb382a9>

*Note - I will not be speaking in-depth about specific student schedules. Students' schedules will vary based on grade level, current teacher and learning platform of choice. About 75% of our grade level teachers will be teaching concurrently (teaching in-person and remote students simultaneously). The remaining teachers will be departmentalizing (teachers in a grade level specialize in a subject and teach remote students half the day, and in-person students half the day). **Teachers will share schedules and info for their specific students' families later in the week.***

Student Medication: If your child requires medication to be administered during the school day, please **call the front office (919-570-2100) to set up an appointment** for bringing them in. The "1702" form, **completed and signed by a doctor**, must accompany the medication. Please do not

wait until your child's first day as your outside wait time to process the medication will be significantly increased. Appointments can be made as early as Mon, 10/19.

Important Details for Plan B Families:

NEW Bell Schedule: 15 minutes has been added to the end of our school day. The new bell schedule is **9:15- 4:00pm** (30-minute morning arrival window, 8:45-9:15am).

Face Coverings: All students and staff are expected to wear a face covering at all times on campus. Here is the [latest guide from WCPSS](#) on face covering requirements and FAQ's.

Health Screening Requirement: When arriving at school, all students will undergo a health screening. The health screening process contains two parts, a symptom-screening checklist and a temperature check using a touchless thermometer. *Students who are feeling unwell or have a temperature of 100.4°F or higher will be escorted to the school's Care Center. Sanford Creek staff will contact students' parents/guardians to immediately pick them up from school.*

Carpool Arrival: Carpool is in the main parking lot. Follow the traffic pattern to approach the "carpool loop". When you reach one of the six cones, you will begin [the health screening process](#) - a symptom screening checklist and an on-site temperature check using a touchless thermometer. It will be helpful if your child is sitting on the passenger side of the vehicle. *The screening will be completed before your child exits the car.* Individuals carpooling/dropping off a student should remain in the car and should not leave until the student has passed the health screening process.

Bus Arrival: Before using a bus this year, **students are required to have a [Health Attestation Form](#), signed by a parent or guardian.** All students riding a bus or using vendor transportation are required to wear a face covering. After arriving at school, all bus and van riders will be asked the [symptom screening checklist](#) questions and have their temperature checked before entering the building.

Walker Arrival: Students will be asked the [symptom screening checklist](#) questions and have their temperature checked before entering the building.

Afternoon Carpool Dismissal (begins at 4pm): Carpool tags must be displayed on your rearview mirror for pick-up. To ensure a safe and smooth carpool dismissal, please adhere to the following carpool dismissal procedures:

- Hang carpool tag on rearview mirror.
- Follow the traffic flow and do not break the carpool line.
- Do not park and walk up to check out your child.
- Once in the carpool loop, pull up to a cone.
- Students will be loaded into your car by an adult.
- For the safety of all students and staff, please refrain from using your cell phone while in carpool.

Lunch: Students will alternate eating lunch in the cafeteria, in the classroom and outside. All lunches are free. Students will receive a bag lunch if they do not bring lunch from home. Social distancing guidelines will be followed.

Lunch in the Café: Lunch times are staggered to minimize the number of people in the cafeteria at one time. Students will sit facing the same direction. When students are done eating, they should replace their masks over their nose and mouth - even if the lunch period is not yet over.

Specials: To start, students will attend art, music, and PE in their homeroom classroom – whether virtually via large screen or in-person with the specialist coming to them. We will re-evaluate the safety and feasibility of students attending specials in the art & music room and gym soon.

Recess: We will follow WCPSS guidelines for recess.

- Playground equipment is closed.
- Students and staff must wear face coverings unless they are strenuously exercising.
- Employees and students must maintain six feet of social distance from one another.
- Recess times are staggered to minimize the number of people in a space at one time.
- There are varying, designated recess areas to decrease the number of people in a space.
- Teachers will consider organized games to allow students to be active while remaining socially distanced.

Bathrooms/Hallways/Stairways: We will follow the WCPSS guidelines for transitions.

- Student movement within the school will be limited.
- Students must always maintain social distancing.
- K-1 students will utilize the individual bathroom.
- Students will be allowed in larger, group bathrooms based on the utilization of every other toilet/urinal/sink.
- Floor markers will be used by students to guide and remind social distancing.

Classrooms: We will be following the WCPSS guidelines for classroom set-up.

- Teachers have set up their classroom to ensure six feet of social distancing between students.
- Centers/Circle Time may only be used if it allows for social distancing. If social distancing is not possible in a center or area, it should be closed.
- For cubbies/personal storage areas, teachers will stagger student access to their personal items so that students maintain social distancing.
- Student's will not share supplies or materials. Items will be kept separate in individually labeled cubbies, containers, or bags.

Devices: Chromebooks and laptops will be used daily on-campus.

- Students with a WCPSS device should bring it (along with the charger) each day they are on campus.
- Students using a personal device may bring it to campus - with parent permission.
 - [Here is the technology information from the District](#), including the BYOD form for parents to sign.

Before/After Care Programs: Our Before & Aftercare Program will not operate for the first semester. We are optimistic that it will be available for the second semester, beginning January 25, 2021.

Care Center: For the '20-21 school year, every WCPSS school must have at least one Care Center. Students who do not pass the health screening, who are feeling unwell or have a temperature of 100.4°F or higher will be escorted to the school's Care Center where they will wait to be picked up. Sanford Creek staff will contact students' parents/guardians to immediately pick them up from school. **It is of utmost importance that you respond to the call and pick up your child immediately if you are contacted.**

*The Care Center at Sanford Creek is **not** the front office health room. The health room in the front office will be utilized for administering student medications and the typical care for scrapes, bumps, and skinned-knee type accidents only.*

Maintaining Healthy Spaces: This [link](#) has all the important resources to know regarding face coverings, handwashing, cleaning, water fountains, hand sanitizer stations, social distancing, space utilization and more on WCPSS campuses.

Want to know [what happens when there is a COVID-19 case on campus?](#) Click on the link! You can find this answer and more in the WCPSS [Return-to-Campus Guide](#).

Health Assessment & Immunization Updates: All immunization requirements and health assessments were due September 30, 2020. Students will be granted a 30-day grace period which expires on October 30, 2020. **This means students will be excluded from school (in-person or virtually) on October 31, 2020.** Families of Kindergarten students should make sure to complete this process before the deadline.

Meals for Students, Meal Benefits, Free & Reduced Lunch Forms: We want to ensure our students have access to healthy and nutritious meals. If your family has not already completed the 2020-2021 school year online Free and Reduced-Price Meal Application, please do so. Families can fill out the annual request for free & reduced lunch at: <https://www.myschoolapps.com/Application>.

Students can receive a free breakfast and lunch until December 31 whether via in-person learning at Sanford Creek or through an alternate operating site. Please visit <https://www.wcpss.net/food> for a list of sites.

Our partners at Wake County Cooperative Extension have set up community food hubs to continue our work in providing students and families with access to food. <https://covid19.wakegov.com/food-resources/#community-food-hubs>

Technology Support: Call Student Tech Help at 919-694-8100 or visit <https://www.wcpss.net/techguides>.

School Communication: Make sure Sanford Creek ES has your most current contact information including cell phone, home phone, and email address in our database. Text messages will only be sent to people who opt in. Text YES to the code 67587 to receive text messages from the school.